



**North Carolina Department of Health and Human Services  
Division of Mental Health, Developmental Disabilities and Substance Abuse Services**

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Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary


Michael Moseley, Director

November 1, 2004

**MEMORANDUM**

TO: LMEs/Area Program Directors

THROUGH: Flo Stein, Chief  
Community Policy Management Section

FROM: Michael Moseley 

This correspondence is to inform you that the Division of Mental Health, Developmental Disabilities and Substance Abuse Services, Community Policy Management Section, will be using the measures in the current FY 03-04 Performance Agreement for reporting purposes for the first and second quarters ending December 31, 2004. The LMEs that have signed the 04-05 Performance Contract by January 1, 2005 will be held to and begin reporting information for the new requirements beginning with the third and fourth quarter. Those Area Programs that have not signed the FY 04-05 Performance Contract by January 1, 2005 will continue to report information for the FY 03-04 Performance Agreement requirements until such time as they sign the new contract.

Thank you for your continued cooperation and assistance with the Performance Contract.

If you have any questions, please call Dick Oliver, Leader of the LME Team at 919.715.1294 or contact [DMHQuality@ncmail.net](mailto:DMHQuality@ncmail.net).

cc: Secretary Carmen Hooker Odom	Robin Huffman
Lanier Cansler	Patrice Roesler
James Bernstein	Carol Duncan Clayton
DMH/DD/SAS Executive Leadership Team	Bob Hedrick
Mike Mayer	Dick Oliver
Kaye Holder	

MM/tbq

